

## GENERAL REGULATIONS

### REG 1 LOCAL REPRESENTATIVE STRUCTURES

- REG 1.1 To achieve representation in local issues, and provide access to central representation and communication, the Member Institutions are arranged in Regions in the geographical areas, structural or political groups, or nations defined or recognised by the AGM as:
- REG 1.1.1 Scotland  
 REG 1.1.2 Wales  
 REG 1.1.3 Northern Ireland  
 REG 1.1.4 North West  
 REG 1.1.5 West Midlands  
 REG 1.1.6 North East  
 REG 1.1.7 East  
 REG 1.1.8 Yorkshire  
 REG 1.1.9 London  
 REG 1.1.10 South East  
 REG 1.1.11 South West  
 REG 1.1.12 East Midlands
- REG 1.2 Each Regional Executive Group should include student and non student members to support its activities.
- REG 1.2.1 Each Regional Executive Group should elect a student chair and a non student chair.  
 REG 1.2.2 These two elected chairs will sit on the BUCS Chairs Forum
- REG 1.3 Nothing in a Regional Constitution shall contradict the BUCS Constitution and Regulations, which shall take precedence in the event of conflict.
- REG 1.4 Each Regional Executive Group shall, as appropriate and in line with the Regional Constitution:
- REG 1.4.1 Elect a student representative to serve on the Local Representative Structure Chairs Forum, and an alternate representative in the event that the elected representative is unavailable to attend.  
 REG 1.4.2 Recommend initiatives and policies for the development of BUCS and the sporting programme.
- REG 1.5 Each Regional Committee will meet at least three times a year, in line with the annual meeting calendar agreed by The Board.
- REG 1.6 **Composition of the Regions**  
 The following regions shall comprise the **English Universities Sport (EUS)**
- REG 1.6.1 **North West**
- |                   |                         |
|-------------------|-------------------------|
| Blackburn College | Bolton                  |
| Burnley           | Central Lancashire      |
| Chester (Chester) | Chester (Warrington)    |
| Cumbria           | Edge Hill               |
| Harper Adams      | Keele                   |
| Lancaster         | Liverpool               |
| Liverpool Hope    | Liverpool John Moores   |
| Manchester        | Manchester Metropolitan |
| MMU Cheshire      | Salford                 |
- REG 1.6.2 **West Midlands**
- |                               |               |
|-------------------------------|---------------|
| Aston                         | Birmingham    |
| Birmingham City               | Coventry      |
| Newman                        | Staffordshire |
| University College Birmingham | Warwick       |
| Wolverhampton                 | Worcester     |
- REG 1.6.3 **North East**
- |             |           |
|-------------|-----------|
| Durham      | Newcastle |
| Northumbria | Teesside  |
| Sunderland  |           |
- REG 1.6.4 **East**
- |                           |                            |
|---------------------------|----------------------------|
| Anglia Ruskin (Cambridge) | Anglia Ruskin (Chelmsford) |
| Bedfordshire (Luton)      | Cambridge                  |
| East Anglia               | Essex                      |
| Hertfordshire             | University Campus Suffolk  |
| Writtle                   |                            |

## GENERAL REGULATIONS

REG 1.6.5	<b>Yorkshire</b> Askham Byan College (York) Bradford Hull Leeds Carnegie Leeds College of Art Richmond Int. (Leeds) Sheffield Hallam York St. John	Bishop Burton Huddersfield Leeds Leeds City Leeds Trinity University College Sheffield York
REG 1.6.6	<b>East Midlands</b> Bedfordshire (Bedford) Derby De Montfort Lincoln Northampton Nottingham Trent	Bishop Grosseteste Derby (Buxton) Leicester Loughborough Nottingham
REG 1.6.7	<b>London</b> Arts City Greenwich Imperial King's College Kingston London South Bank London (ULU) Middlesex Royal Free & University College (SOAS) Medics (RUMS) Royal Holloway School of Speech and Drama St George's Hospital University College London	Brunel East London Goldsmiths Imperial Medics King's College Medics London Metropolitan London School of Economics Queen Mary Royal Veterinary College School of Oriental & African Studies  St Bartholomews & Royal London St Mary's West London Westminster
REG 1.6.8	<b>South East</b> Brighton Buckinghamshire New Chichester Creative Arts Medway Oxford Brookes Reading Southampton Surrey Winchester	Buckingham Canterbury Christ Church Cranfield Kent Oxford Portsmouth Roehampton Southampton Solent Sussex
REG 1.6.9	<b>South West</b> Bath Bournemouth Exeter Plymouth UCP Marjons UWE	Bath Spa Bristol Gloucestershire Royal Agricultural College University College Falmouth UWE Hartpur
REG 1.7	<b>Scottish Student Sport (SSS)</b> Aberdeen Dundee Edinburgh Napier Glasgow Caledonian Queen Margaret's Scottish Agricultural College Stirling UHI Millennium Institute	Abertay Edinburgh Glasgow Heriot Watt Robert Gordon St Andrews Strathclyde West of Scotland

- REG 1.8 **BUCS Wales**
- |                 |                |
|-----------------|----------------|
| Aberystwyth     | Bangor         |
| Cardiff         | Cardiff Medics |
| Glamorgan       | Glyndwr        |
| Swansea         | Swansea Met    |
| Trinity College | UW Newport     |
| UWIC            |                |
- REG 1.9 **Northern Ireland Universities Sports Committee (NIUSC)**
- |                 |        |
|-----------------|--------|
| Queen's Belfast | Ulster |
|-----------------|--------|
- REG 1.10 For the purposes of team competition, institutions shall be divided into Conferences, as determined by the AGM. Conferences will be made up as follows:
- REG 1.10.1 **The South Eastern Conference**
- |                            |                            |   |
|----------------------------|----------------------------|---|
| Anglia Ruskin (Chelmsford) | Imperial Medics            | Royal Free & University College Medics        |
| Arts                       | Hertfordshire              | Royal Holloway                                |
| Brighton                   | Kent                       | Royal Veterinary College                      |
| Brunel                     | King's College             | School of Speech and Drama                    |
| Buckingham                 | King's College Medics      | School of Oriental and African Studies (SOAS) |
| Buckinghamshire New        | Kingston                   | St Bartholomews & Royal London                |
| Canterbury Christ Church   | London (ULU)               | St George's Hospital                          |
| Chichester                 | London Metropolitan        | St Mary's                                     |
| City                       | London School of Economics | Surrey  |
| Creative Arts (Kent)       | London South Bank          | Sussex  |
| Creative Arts (Surrey)     | Medway                     | West London                                   |
| East London                | Middlesex                  | University Campus Suffolk                     |
| Essex                      | Portsmouth                 | University College London                     |
| Goldsmiths                 | Queen Mary                 | Westminster                                   |
| Greenwich                  | Reading                    | Writtle                                       |
| Imperial                   | Roehampton                 |   |
- REG 1.10.2 **The Western Conference**
- |                |                            |                             |
|----------------|----------------------------|-----------------------------|
| Aberystwyth    | Glamorgan                  | UCP Marjon                  |
| Bath           | Gloucestershire            | University College Falmouth |
| Bath Spa       | Plymouth                   | UW Newport                  |
| Bournemouth    | Royal Agricultural College | UW Trinity St David's       |
| Bristol        | Southampton                | UWE                         |
| Cardiff        | Southampton Solent         | UWE Hartpurv                |
| Cardiff Medics | Swansea                    | UWIC                        |
| Exeter         | Swansea Metropolitan       | Winchester                  |
- REG 1.10.3 **The Midlands Conference**
- |                           |                   |                               |
|---------------------------|-------------------|-------------------------------|
| Anglia Ruskin (Cambridge) | De Montfort       | Northampton                   |
| Aston                     | Derby             | Nottingham                    |
| Bedfordshire (Bedford)    | Derby (Buxton)    | Nottingham Trent              |
| Birmingham                | East Anglia       | Oxford                        |
| Birmingham City           | Grimsby Institute | Oxford Brookes                |
| Bishop Grosseteste        | Harper Adams      | Staffordshire                 |
| Buckingham                | Leicester         | University College Birmingham |
| Cambridge                 | Lincoln           | Warwick                       |
| Coventry                  | Loughborough      | Wolverhampton                 |
| Cranfield                 | Newman            | Worcester                     |
- REG 1.10.4 **The Northern Conference**
- |                             |                             |                         |
|-----------------------------|-----------------------------|-------------------------|
| Askham Bryan College (York) | Glyndwr                     | Manchester Metropolitan |
| Bangor                      | Huddersfield                | MMU Cheshire            |
| Bishop Burton College       | Hull                        | Newcastle               |
| Blackburn College           | Keele                       | Northumbria             |
| Blackpool & Flyde           | Lancaster                   | Queen's Belfast         |
| Bolton                      | Leeds                       | Richmond Int. (Leeds)   |
| Bradford                    | Leeds City College          | Salford                 |
| Burnley College (UCLAN)     | Leeds College of Art        | Sheffield               |
| Central Lancashire          | Leeds Metropolitan Carnegie | Sheffield Hallam        |

## GENERAL REGULATIONS

Chester (Chester)	Leeds Trinity	Sunderland
Chester (Warrington)	Liverpool	Teesside
Cumbria	Liverpool Hope	Ulster
Durham	Liverpool John Moores	York
Edge Hill	Manchester	York St John

### REG 1.10.5 The Scottish Conference

Aberdeen	Glasgow Caledonian	Stirling
Abertay	Heriot Watt	Strathclyde
Dundee	West of Scotland	Scottish Agricultural College
Edinburgh	Queen Margaret's	UHI Millennium Institute
Edinburgh Napier	Robert Gordon	
Glasgow	St Andrews	

## REG 2 NEW MEMBER INSTITUTION GUIDELINES

**Any institution which applies for membership of the company in order to participate in the sports programme must comply with the following guidelines:**

- REG 2.1 That new members demonstrate that they have access to suitable facilities for the competitions which they have entered.
- REG 2.2 That new members have a central point of contact with whom fixture arrangements can be discussed.
- REG 2.3 That the point of contact be available daily between the hours of 10am and 4pm.
- REG 2.4 New applicants shall commence playing BUCS fixtures in the season following their admission at the AGM on the proviso that their subscription has been paid in accordance with the correct regulations.
- REG 2.5 No new entrant shall be entitled to join the BUCS competition mid-season.

## REG 3 FINANCE REGULATIONS

### REG 3.1 Annual Subscription

- REG 3.1.1 The Annual Subscription must be paid by 1 October each year. Failure by any institution to pay its annual subscription shall result in suspension of that institution from membership
- REG 3.1.2 The CEO may temporarily suspend from participation in all BUCS activities any member institution which has not paid the subscription as of the 1 October. Payments received after this date will be subject to a 5% fine. Any member institution that remains suspended as at the first day of the league programme will be unable to play in any BUCS Competitions.

### REG 3.2 Entry Fees

- REG 3.2.1 Team entries for the following season must be received via the BUCS website by the date set by the BUCS office.
- REG 3.2.2 Team entry fees are payable by 1 October of that year.
- REG 3.2.3 Should an institution withdraw a team/individual from a BUCS competition after the relevant closing date, they will not be eligible to receive an entry fee refund.
- REG 3.2.4 The CEO may temporarily suspend from participation in all BUCS activities any member institution which has not paid their team entry fee as of the 1 October. Payments received after this date will be subject to a 5% fine. Any member institution that remains suspended as at the first day of the league programme will be unable to play in any BUCS Competitions.

### REG 3.3 Accounts

- REG 3.3.1 Cheques and money orders shall be made payable to the "British Universities & Colleges Sport (BUCS)"

### REG 3.4 Travel Claims

- REG 3.4.1 Travel and subsistence for The Board, Executive Group members, Technical Representatives, and others acting on behalf of BUCS, shall be submitted only on the current Expenses Claim Form.
- REG 3.4.2 Amounts claimed must be within the limits set out on the form and must be accompanied by the appropriate receipts of expenditure.

- REG 3.5 **Disclaimer**  
 REG 3.5.1 BUCS cannot accept any liability for any death, accident, injury or loss of property sustained by a Board member, Executive Group member, Technical Representative or others acting on behalf of the Association.
- REG 3.6 **Representative Nomination Forms**  
 REG 3.6.1 Nomination forms for BUCS representative sport (including English, Scottish, Welsh and Northern Ireland Universities and international representation) will be accepted only if signed by an official representative of the Athletic Union (or equivalent).  
 REG 3.6.2 Two signatures will be required on such forms:  
 REG 3.6.2.1 One to signify the support of that institution for a player being put forward for representative selection.  
 REG 3.6.2.2 One to confirm the acceptance by that institution of liability for the costs incurred by that player / competitor during the course of that season's representative programme.  
 REG 3.6.2.3 Institutions are entitled to sign part a) of the nomination form supporting the student while declining to accept responsibility for costs incurred (i.e. not signing for a second time).  
 REG 3.6.2.4 Students for whom their institution will not support their nomination for representative selection will have the right to appeal to BUCS's Disciplinary Committee who shall consider the dispute in an appropriate timescale when issuing nomination forms.  
 REG 3.6.2.5 BUCS will endeavour to provide an accurate assessment of possible costs that could be incurred.
- REG 3.7 **Disciplinary Fines**  
 REG 3.7.1 Where an institution is subject to a financial penalty following proceedings of the Company's Disciplinary Committee, that institution will pay the said penalty within thirty days of dispatch of invoice.

**REG 4. CHAMPIONSHIPS FOR INDIVIDUALS**

- REG 4.1 Championships for Individuals in the following sports and in such additional sports as shall be decided by the CEO, shall be held annually at venues decided by the CEO: Archery – Indoor\*

Archery – Indoor*	Golf - Strokeplay*	Sailing
Archery – Outdoor*	Gymnastics - Artistic*	Snooker*
Athletics – Cross-Country*	Ju Jitsu*	Snowsports - Dry Slope*
Athletics – Decathlon & Heptathlon	Judo*	Snowsports - Alpine*
Athletics – Indoor*	Karate*	Squash
Athletics – Marathon	Modern Biathlon*	Surfing*
Athletics – Outdoor*	Modern Pentathlon*	Swimming - Long Course
Badminton	Orienteering*	Swimming - Short Course
Boxing	Pool	Table Tennis
Canoe – Slalom*	Rifle – Full Bore*	Tennis
Canoe – Wild Water*	Rifle – Small Bore*	Tenpin Bowling*
Clay Pigeon*	Rowing – Champs & Beginners Head	Trampoline*
Climbing*	Rowing – Regatta	Triathlon*
Cycling *	Rowing – Small Boats Head	Wakeboarding
Equestrian*	Rugby Fives	Windsurfing*
Fencing		

\*Note: There will be a team element offered alongside the Individual Championship.

**REG 4.2 Regulations**

The Championships shall be conducted according to the rules of the International Governing Body of the sport concerned and according to the special regulations laid down for each competition as detailed in these regulations and the sports specific rules.

**REG 4.3 Events**

A complete list of individual events contained within each of the above Championships is contained in Appendix 1. Amendments and additions to this list can only be made with the endorsement of the CEO on the recommendation of the relevant Sports Advisory Group (SAG).

## GENERAL REGULATIONS

### REG 5 TEAM CHAMPIONSHIPS (A)

(Not conducted as part of the Premier and Conference League Programme)

REG 5.1 BUCS may promote annually Team Championships to ascertain the BUCS Champions in the following sports:

Archery - Indoor	Futsal	Rugby Union - 7-a-side
Archery - Outdoor	Gaelic Football (Men)	Sailing
Athletics - Cross Country	Gymnastics - Artistic	Snooker
Athletics - Indoor	Ju Jitsu	Snowsports - Dry Slope
Athletics - Outdoor	Judo	Snowsports - Alpine
Canoe - Polo	Karate	Surfing
Canoe - Slalom	Korfball	Swimming Team
Canoe - Wild Water	Modern Biathlon	Tenpin Bowling
Clay Pigeon	Modern Pentathlon	Trampoline
Climbing	Orienteering	Ultimate Frisbee
Cross Country	Pool	Windsurfing
Cycling (various)	Rifle - Full Bore	
Equestrian	Rifle - Small Bore	

REG 5.2 **Regulations**

The Championships shall be conducted according to the rules of the International Governing Body of the sport concerned and according to the specific regulations laid down for each competition as detailed in these regulations and the sports specific rules.

REG 5.3 **Events**

A complete list of individual events contained within each of the above Championships is contained in Appendix 1. Amendments and additions to this list can only be made with the endorsement of the CEO.

### REG 6 TEAM CHAMPIONSHIPS (B)

(Conducted as part of the Premier and Conference League Programme)

REG 6.1 The following regulations are applicable to the Team Championships of the Company, conducted as part of the Premier and Conference League programme.

REG 6.2 BUCS shall promote annually Championships organised on a league basis. The structure will provide qualifiers for two national knockout competitions and a conference based knockout competition.

Championship (national)  
Trophy (national)  
Conference Cup  
Conference Plate (An option for conferences where conference cup draws exceed 64 teams)

This structure will apply to the following sports:

Badminton	Hockey	Table Tennis
Basketball	Lacrosse	Tennis
Cricket (Indoor and Outdoor)	Netball (Women)	Volleyball
Fencing	Rugby League (Men)*	Waterpolo
Football	Rugby Union	
Golf	Squash	

\*In the case of Rugby League a national shield competition exists in place of the conference cup.

REG 6.3 BUCS will operate Premier Leagues in Badminton, Basketball, Cricket, Fencing, Football, Golf, Hockey, Lacrosse, Netball, Rugby Union, Rugby League, Squash, Table Tennis (Men's only) and Tennis.

REG 6.4 Premier Leagues operate to the same general and sports specific regulations as Conference Leagues with the following exceptions:

REG 6.4.1 Where a Premier League has six or more teams, then the bottom team at the end of the season will be relegated automatically (for exceptions to this see league caveats).

REG 6.4.2 Where a Premier League has four or five teams, the bottom team will play-off against the best of the Tier One winners as determined by the BUCS Office. Unless sport specific regulations state otherwise.

- REG 6.4.3 When four teams are in a qualifying position for a Premier League, the play-offs will take the form of a semi-final and final. The format of which shall be decided by the BUCS Office.
- REG 6.5 For the purposes of restricting travel, the Premier League North generally comprises institutions in Scottish, Northern and Midlands Conferences. The Premier League South generally comprises of institutions in the South Eastern and Western Conferences. However, the following Midlands institutions will be placed in the Premier League South should they qualify – Anglia Ruskin, Cranfield, Cambridge, Bedfordshire, Oxford and Oxford Brookes.
- REG 6.6 With the exception of Rugby League, Rugby Union and Tennis, only first teams are permitted to play in Premier Leagues.
- REG 6.7 Events  
A complete list of competitions contained within each of the above Championships is contained in Appendix 1. Additions to this list can only be made with the endorsement of the CEO.

## REG 7. ELIGIBILITY

### REG 7.1

#### Eligible Participants

For a student to be eligible for BUCS Individual Championships or to represent his/her university in BUCS Team Championships and in BUCS Domestic Representative matches, he/she shall:

- REG 7.1.1 Be an internally registered<sup>1</sup> student at an institution of Higher or Further Education (and aged 18 or over in the case of FE) that holds current membership of the Company and
- REG 7.1.2 Be registered on a credit rated course (e.g. MSc, Degree or HND)<sup>2</sup>, and
- REG 7.1.3 Be undertaking a study programme equivalent to at least 60 credits per year, or in the case of a postgraduate student be undertaking a study programme of no less than 50% of the full time student programme. HE institutions that have FE students registered with them and undertaking a minimum of 225 Guided Learning Hours are eligible to compete in BUCS competitions as long as they fulfil their National Governing Body regulations on age, and
- REG 7.1.4 Be a player who is permitted by the National Governing Body of the sport concerned to participate alongside amateur competition in that sport; and
- REG 7.1.5 Have paid the appropriate Union or Athletic Union subscription.
- REG 7.1.6 Students may only compete for the institution(s) with whom they are internally registered.

### REG 7.2

#### Special Cases for Participation

The following persons are classified as eligible to participate in BUCS Individual Championships or to represent his/her university in BUCS Team Championships and in Domestic Representative matches:

- REG 7.2.1 A student who is fully registered as an internal student at more than one BUCS member institution (and is by BUCS regulations eligible to compete for each of those institutions) may choose, annually, on a sport-by-sport basis, from among the institutions which they are eligible, which of those member institutions to represent (noting REG 7.2.2 below).
- REG 7.2.2 ***No student may compete in the same sport for more than one institution in any one academic year.***
- REG 7.2.3 A sabbatical officer of either a Students' Union or an Athletic Union who has paid the appropriate Union or Athletic Union subscription.
- REG 7.2.4 A student satisfactorily finishing his/her course of study between December and March or later until the end of the academic year provided his/her Union or Athletic Union subscription has been paid and his/her institution still classifies them as a registered student.
- REG 7.2.5 A student embarking on a Sandwich Course and/or Year Abroad course provided all of the following:
- REG 7.2.5.1 The appropriate fee has been paid to their Athletic Union, and
- REG 7.2.5.2 Their Athletic Union has paid affiliation fees to BUCS on his/her behalf, and

<sup>1</sup> a student who is classified by the university Registrar as a student who is studying at the member institution or assigned campus in an internal classification.

<sup>2</sup> that is a course that is registered under CATS (Credit Accumulation and Transfer Scheme)

## GENERAL REGULATIONS

- REG 7.2.5.3 The duration of the course in industry is less than one year.  
REG 7.2.5.4 Officers of Athletic Unions at universities should in cases of doubt refer the circumstances to the BUCS CEO

### REG 7.3 Ineligible Participants

The following students are ineligible to participate:

- REG 7.3.1 Externally registered students, as determined by the University's Registrar.  
REG 7.3.2 Students undertaking 'foundation' courses are only eligible if their institution's Registry Office (or equivalent) deems them to fulfil the BUCS eligibility requirements; i.e. are internally registered students of the BUCS member institution and are studying an appropriate course as listed above.

### REG 7.4 Acceptable Governing Body

The CEO of BUCS shall determine, from time to time, which student organisations shall be acceptable as bodies equivalent to an Athletic Union and performing the function of such a body.

### REG 7.5 Team Selection

In team sports which incorporate competition below First Team level, each team should be selected as though the other teams would be playing in a match of equal importance at the same time. It would be expected that the first team would always be the strongest team available to represent that institution. Teams must be selected as if all teams are playing on a given day, for example, if the first team do not have a match but the second team do, no players who would normally represent the first team are eligible to play for the second team. Individuals may not play or be a substitute (playing or non-playing) for different teams on the same date, but may play for a different team in a different sport on the same day. Individuals may not play for different teams in the same round of the knockout stages, even if those rounds take place on different dates, but may play for a different team in a different sport on the same day.

### REG 7.6 Each university Club MUST observe the following procedures:

- REG 7.6.1 **In all league matches and subsequent knockout round matches, the First Team or higher fixture must be given priority should an institution be unable to fulfil its complete programme within each sport.** Matches played in contravention of this regulation will be awarded to the opposition, or in certain circumstances, be voided. *For example, an institution may NOT concede a walkover at Second Team level, while continuing to field a lower team on the same day.*  
REG 7.6.2 Under no circumstances may a player be permitted to compete for a team of the opposite sex, with the exception of specific mixed sex Championships.

## REG 8. DURATION OF MATCHES & CONDITIONS OF PLAY

- REG 8.1 The duration of all matches shall normally be as laid down by the International Sports Governing Body concerned, for senior matches, except as specifically indicated within the sport specific regulations.
- REG 8.2 It is the responsibility of the host institution to provide the correct conditions and time availability for a match (as laid down in the rules and regulations in the relevant sport specific regulations or by the Governing Body) to take place. This includes facilities, equipment, first aid cover and playing time. This is especially prevalent in matches where extra time may be required.
- REG 8.3 It is the responsibility of the host institution to ensure that all match officials are aware of the BUCS general and sports specific regulations, especially where these differ from National Governing Body (NGB) regulations.
- REG 8.4 In normal circumstances, all matches should be completed as per REG 8.1. However, in exceptional circumstances, and where the correct playing conditions have been satisfied, the duration of a match may be reduced with the written consent of both teams and the agreement of the match official where appropriate, prior to the start of that match. Once agreement has been reached, the result from this fixture cannot be appealed.
- REG 8.5 If agreement cannot be reached, matches should take place following the completion of a 'Playing Under Protest' form.
- REG 8.6 In knockout rounds, because a result must be obtained on the day of the fixture, notice must be paid to the sports specific rules that apply when no result has been obtained at the end of full time.
- REG 8.7 BUCS reserves the right to adjust the duration of matches at centrally organised tournaments.

- REG 8.8 Access to facilities should be free of charge to competitors from away teams. Where these charges exist, they are the responsibility of the home team as part of its hosting obligations unless stipulated in sports specific regulations.
- REG 8.9 Regardless of start time, if the fixture is played in accordance with REG 8.4 the result will stand.
- REG 8.10 Results from matches abandoned by the match official(s) before the completion of normal time will not stand unless alternative provision is made under the BUCS sports specific regulations.

## REG 9. RESULTS

- REG 9.1 The results of all League and knockout round matches, should be recorded on the BUCS website no later than 10am on the first working day following the fixture.
- REG 9.2 Results of 'Home' fixtures should be entered by the appropriate Institutional Representative. A confidential institution-specific password for access to the website will have been issued to named Institutional officials for this purpose. These named Institutional officials will be responsible for all entries made on the BUCS website, accessed via their password.
- REG 9.3 Institutions are responsible for ensuring that the results of all their matches (home and away) are entered into the BUCS website correctly. If an institution believes the result of an 'away' match has been entered incorrectly by their opposition they should contact that institution in the first instance and the BUCS Office thereafter. **Matches for which incorrect results have been entered and not amended by the institutions involved cannot be altered after the deadline in REG 12.9.4 and 12.9.5**
- REG 9.4 Institutions are not required to submit results of their home and away matches to the BUCS Office other than via the BUCS website unless detailed within the sports specific regulations or requested by the Competitions Manager.
- REG 9.5 Where a team has forfeited a match it is imperative that the result is entered into the BUCS website as a "walkover" to the appropriate team by the deadline detailed in REG 12.9.4 Please also note REG 12.9.6. **Under no circumstances can a false result be added to the BUCS website.**
- REG 9.6 Where a competition is organised on a Premier or Conference league basis, three points will be awarded for a win, one point for a draw and no points for a loss (unless sports specific regulations state differently).
- REG 9.7 No points will be awarded to either team in the case of a void fixture.
- REG 9.8 Where a walkover has been awarded, three points shall be given to the non-offending team and three points deducted from the offending team (unless sports specific regulations state differently).
- REG 9.9 When calculating a final league table, a tie on points within that league will be split by the following sequential system (unless sports specific regulations state differently):
- REG 9.9.1 Where there is a tie between two teams, for whatever position in the league, the result between the teams will be the determining factor in placing one team above the other. Where fixtures are played on a home and away basis, the aggregate score of the two matches (or more) will determine the higher placed team.
- REG 9.9.2 Where more than two teams are tied on points, a table shall be formed to calculate the higher placed team from the results between the relevant teams.
- REG 9.9.3 Goal/Set/Point/Rubber difference as applicable to each sport (Games in Golf.)
- REG 9.9.4 The higher number of Goals/Sets/Points/Rubber scored (Games in Golf)
- REG 9.9.5 Where a tie on points has been effected by a walkover or a void fixture, all the relevant results against the team which conceded the walkover or the team involved in the void fixture (i.e. all the results between the teams tied on points and the team(s) conceding the walkover(s)/void match) will be removed from the results table and the re-calculated goal/set/point/rubber (dependent on the sport) difference shall be used to determine the higher placed team.
- REG 9.9.6 In the sports of Badminton, Squash, Table Tennis and Tennis, where the higher placed team cannot be determined by points REG 9.9.1 to REG 9.9.4 above, then the team with the higher 'games' difference (not rubbers/matches) or equivalent shall be deemed the higher placed team. As per sports specific regulations for basketball, badminton, squash, table tennis and tennis institutions will be responsible for supplying full records of all matches in these sports on official Governing Body scorecards if requested by the BUCS Office.

## GENERAL REGULATIONS

- REG 9.9.7 If the higher placed team cannot be determined from the system above, then this shall be determined by the toss of a coin in the BUCS Office.
- REG 9.9.8 REG 9.9 does not apply to cricket, where league finishing position for teams tied on points is determined by overall net run rate (see cricket specific regulations on the BUCS website for net run rate calculation method).

### REG 10 MATCH PREMIER LEAGUE GENERAL REQUIREMENTS

All fixtures must be fulfilled. Any team failing to complete all of their Premier League programme including Championship knockout round ties as per BUCS General Regulations will be subject to disciplinary action. N.B. all previous Premier League regulations have been incorporated in to the BUCS General Regulations.

### REG 11 MATCH OFFICIALS – PREMIER & CONFERENCE LEAGUE SPORTS

- REG 11.1 These regulations apply to all matches undertaken as part of the BUCS League Programme and subsequent knockout rounds. Please also see the 'Officials' spreadsheet (Appendix 2) which also has neutrality and qualification requirements detailed for each sport.
- REG 11.2 It is the responsibility of the home team to arrange all appropriate match officials.
- REG 11.3 An institution cannot appeal against a decision made by an official appropriate for the match.
- REG 11.4 **Definition of Neutrality**  
Neutral shall be taken to mean not being a current student, a full or part time member of staff, a member of the team or club\* or Athletic Union of the institution concerned, or being closely related to any member of the team.  
\*A member of the club shall be taken to mean any player, coach, elected officer or team official.
- REG 11.5 **Internationally Qualified or Governing Body Appointed Officials**  
Where an official is qualified to officiate to Senior International Level by the appropriate international federation or has been appointed by an appropriate Governing Body regional or national officials' appointment board, the neutrality regulation shall not apply.
- REG 11.6 **Failure To Obtain Officials**
- REG 11.6.1 Failure to supply the correct officials, as per Appendix 2, will lead to the forfeiture of the match and the deduction of three points (in league matches), with the exception of written notification from the appropriate officials appointments body that they were unable to provide officials or officials withdraw from the fixture on the day.
- REG 11.6.2 In Premier League, Championship, Trophy, Conference Cup (& Shield for Rugby League) knockout round matches, if this notice has been given and the appropriate letters provided, then the away team may choose to host the match provided it can supply the correct officials and facilities, and notifies the opposition and the BUCS Office by 11am on the last working day before the fixture. In this case the original home team is obliged to travel.
- REG 11.6.3 Fixtures in Tier One and below, where the evidence detailed above has been provided, the home team must supply qualified, non-neutral officials or will forfeit the match. An away team cannot appeal against the result of a match played under these circumstances.
- REG 11.6.4 Where the away team chooses not to host the match then the match shall be replayed at a venue and on a date determined by the BUCS Office.
- REG 11.7 **Failure to Notify Non-Provision of Officials Within 48 Hours of Start Time**
- REG 11.7.1 Any team failing to notify the opposition of the non-provision of appropriate officials within the 48-hour deadline (excluding weekends and bank holidays) will forfeit the match and concede a walkover. The only exception to this rule will apply when the home team is let down by an appointed or booked official and can prove in writing that the official was appointed / booked. In this case REG 11.8.2 applies. *It would be expected that both institutions would explore all alternatives before a walkover was claimed.*
- REG 11.7.2 If the away team has arrived at the venue and the home team is let down by an appointed or booked official and can prove in writing that the official was appointed / booked the original home team is obliged to travel.
- REG 11.7.3 Should the two institutions concerned agree in writing beforehand to play with non-neutral, qualified and/or incorrect number officials (in matches where neutrality of officials is required) the BUCS Office will accept the result. Neither team can appeal against the result of a match played under these circumstances.

- REG 11.8 **Non-Provision of Officials on the Scheduled Day of the Fixture**
- REG 11.8.1 Should the two institutions concerned agree in writing before the away team has travelled to play with non-neutral, qualified and/or incorrect number of officials (in matches where neutrality of officials is required) the BUCS Office will accept the result. Teams cannot therefore play under protest or appeal against the result of a match played under these circumstances.
- REG 11.8.2 If the away team has arrived at the venue and the home team is let down by an appointed or booked official and can prove in writing that the official was appointed / booked the original home team is obliged to travel to replay the fixture. If a team has not yet travelled and/or incurred any travel costs, the match shall be played at the original home team venue.

## REG 12. FIXTURE ADMINISTRATION

- REG 12.1 Athletic Unions or equivalent bodies/person, shall be responsible for the arrangement of BUCS fixtures, as displayed on the BUCS website.
- REG 12.2 No league or knockout round match may start before 1pm (except for Tennis, Golf and Cricket) without the written consent of both institutions. Similarly no league match should be scheduled to finish at such a time when an away team would unnecessarily arrive back at their institution after midnight. In cases of dispute this would be determined by the BUCS Office. Start times of knockout round matches should broadly adhere to the same principles although it is recognised that travel distances may require overnight accommodation. Semi-final and final stage times shall be determined by the BUCS Office.
- REG 12.3 In all BUCS leagues, with the exception of the lowest tier of competition, no more than 2 teams from one institution can be in the same league.
- REG 12.4 **Double Headers**  
BUCS will not recognise any matches played as double headers (one match cannot produce the result for two league fixtures).
- REG 12.5 **Playing Colours**  
Each University is responsible for informing its opponent of the colours of its playing kit. Should there be a clash of colours, it is the responsibility of the home team to change its colours. For matches organised by BUCS and played at a neutral venue (i.e. Championship Semi-final or Final), the first named team will be asked to change colours by the BUCS office in the event of a colour clash.
- REG 12.6 **Notification of Fixture**  
It is the responsibility of the home team to contact the visiting team in writing (email) to confirm the fixture details at least 48 hours (outside of weekends and bank holidays) prior to the fixture and at this time an emergency telephone number shall be exchanged together with the intended time of departure of the visiting team. This correspondence should be conducted through the relevant Athletic Union / Sports Office. For Premier Leagues, home teams must provide their opposition with match information in writing at least 7 days (not working days) prior to the fixture.
- REG 12.7 Athletic Union / Sports Office representatives MUST update the BUCS website immediately with any amendments to the fixtures once these have been agreed with the opposition. The venues and start times of all home matches should be inputted onto the BUCS website no later than 1 October 2011.
- REG 12.8 All matches must be played on the set fixture date as set by BUCS unless agreed in writing by both institutions to move the fixture to an alternative date by the fixture completion date as set out in REG 12.9.1.
- REG 12.9 **Dates by Which Premier & Conference League Fixtures Must be Completed**
- REG 12.9.1 All Premier and Tier 1 League fixtures (with the exception of Rugby Union, Squash and Water Polo) must be completed no later than Sunday **18 March 2012**. Squash and Water Polo fixtures must be completed no later than Sunday **5 February 2012**. All Rugby Union leagues from Premier B and below and all other sports For Tier 2 and below (with the exception of Squash and Water Polo), league fixtures must be completed no later than Sunday **25 March 2012**. Rugby League dates will be determined by the Student Rugby League and will be detailed on the BUCS website. Cricket fixtures deadlines will be published with the fixtures.
- REG 12.9.2 Matches not completed, by the date stated shall be declared void with no points being awarded to either side unless there has been a further breach of regulation.
- REG 12.9.3 For results that have not been inputted onto the BUCS website, the away institution should first contact the home institution with the result of the

- match and remind them to add it to the website. As a last resort, the away institution should contact the BUCS Competitions Manager (before the deadline in 12.9.4) with the result of the match.
- REG 12.9.4 Athletic Unions will not be able to add or make amendments to Premier or Tier 1 results (with the exception of Rugby Union, Squash and Water Polo) of matches on the BUCS website after 10am **Monday 19 March 2012**. Athletic Unions will not be able to add or make amendments to Premier or Tier 1 results for Squash and Water Polo after 10am **Monday 6 February 2012**, Rugby League as determined by the Student Rugby League and Cricket whose dates will be published with the fixtures.
- REG 12.9.5 Institutions will not be able to amend the result of a fixture in all Rugby Union leagues from Premier B and below and all other sports for Tier 2 and below after 10am **Monday 26 March 2012**.
- REG 12.9.6 An institution claiming a walkover must notify the opposition in writing.
- REG 12.9.7 An institution has 24 hours following notification of a walkover to appeal against that walkover.
- REG 12.10 **Forfeited Matches – Leagues**  
*Members are advised; due to the impact of the integrated league/knockout format being initiated for the 2011/12 season, REGS 12.9–12.11 are currently under review. Scenarios to which REGS 12.9-12.11 are applied shall be assessed on a case by case basis by the BUCS office and are subject to the process of appeal outlined in REG 16 .*
- REG 12.10.1 **Premier Leagues:**  
 Should a team concede one walkover then that team will receive a three point league deduction and the loss of half the Overall BUCS Points attained through finishing league position. Should a team concede two or more walkovers then that team will receive automatic relegation, a further three point league deduction, they will be ineligible for progression into the knockout stages and will lose all the Overall BUCS Points attained through league finishing position. A further three points to be deducted from the league points total after each additional walkover.
- REG 12.10.2 **Tier 1**  
 Should a team concede one walkover then that team will receive a three point league deduction and the loss of half the Overall BUCS Points attained through league finishing position. Should a team concede two or more walkovers then that team will receive a further three point league deduction be ineligible for progression into the knockout stages of the Championship and Trophy and will lose all the Overall BUCS Points attained through league finishing position. A further three points to be deducted from the league points total after each additional walkover.
- REG 12.10.3 **Tier 2 and below**  
 Should a team concede one walkover then that team will receive a three point league deduction and the loss of half the Overall BUCS Points attained through league finishing position. Should a team concede two or more walkovers then that team will receive a further three point league deduction and will lose all the Overall BUCS Points attained through league finishing position. A further three points to be deducted from the league points total after each additional walkover.
- REG 12.10.4 Should a team in any BUCS Premier or Conference League concede three voluntary walkovers they will be fined £50 and a further £50 for each subsequent walkover conceded.
- REG 12.10.4.1 To avoid fines listed in REG 12.10.4 institutions are encouraged to withdrawal teams via their account on the BUCS website, please also note REG 3.2.3.
- REG 12.11 **Forfeited Matches – Knockout Rounds**
- REG 12.11.1 Any team forfeiting in a Championship knockout round will be subject to a £500 fine. Any team defaulting in the Trophy knockout rounds will be subject to a £300 fine. Any team withdrawing from the semi final or final stages of a Conference Cup or Conference Plate knockout shall be fined £300.
- REG 12.11.2 An automatic hearing of the Disciplinary Committee will consider any extenuating circumstances but will also have the powers to increase the penalties. Extenuating circumstances must be submitted to the BUCS Office by no later than 2pm on the next working day following the fixture.

- REG 12.12 Forfeited Matches – Involuntary & Voluntary (Walkovers):**
- REG 12.12.1 A forfeited match will be deemed to have been caused by involuntary or voluntary circumstances. An involuntary walkover occurs when it is considered (whether by the BUCS Office or the Disciplinary Committee) that a team has forfeited on a fixture through reasons beyond the reasonable control of that team, club or Athletic Union. A voluntary walkover is deemed to have occurred when it is believed that reasonable actions undertaken by the team, club or Athletic Union of the offending institution would have prevented the forfeit.
- REG 12.12.2 In the first instance all walkovers will be deemed voluntary. For a walkover to be considered involuntary, an institution must submit a written request to the BUCS Office by no later than 2pm on the next working day following receipt of written notification as per REG 12.9.6 & REG 12.9.7.
- REG 12.12.3 Teams, clubs or Athletic Unions deemed to have given 'voluntary walkovers' will be subject to the penalties outlined in REG 12.10.
- REG 12.12.4 Teams, Clubs or Athletic Unions deemed to have given 'involuntary walkovers' will, in normal circumstances, be deemed to have conceded the match but will not be deducted three points. Further penalties may be waived as determined by the BUCS Office.
- REG 12.13 Late Cancellation of Matches**
- REG 12.13.1 Where a team has to cancel a fixture within 48 hours of its agreed start time, for reasons other than those outlined in REG 15.1, it will be liable for reasonable costs incurred by its opposition. The 48 hour ruling will apply regardless of whether an institution is notified of the cancellation.
- REG 12.13.2 Institutions wishing to reclaim reasonable costs from their opposition should do so by official invoice within 30 days of the date of the scheduled match. Claims may only be made for actual financial costs incurred by the Athletic Union or equivalent. Claims may be made for travel expenses, facility hire charges (or cancellation charges as appropriate), referee / umpires' fees and catering costs. Proof of costs incurred must accompany the invoice to the offending team / institution.
- REG 12.13.3 If an invoice is disputed, the BUCS Office shall determine whether costs are reasonable and instruct institutions to pay accordingly taking into account any extenuating circumstances. Invoices should be settled within 30 days of receipt. The BUCS Office reserves the right to levy an administration fee should it be required to intervene. Non-payment of invoices will result in the offending institution being referred to BUCS's Disciplinary Committee.
- REG 12.13.4 Matches that have been re-arranged from their original scheduled date or have had their venue altered will be subject to the same principles outlined above. This regulation applies only to matches classified as voluntary walkovers. Where an institution agrees to re-schedule a cancelled fixture then the opposition will be liable for costs involved in hosting the original fixture. This regulation does not apply to matches cancelled due to inclement weather, 'force majeure' or walkovers deemed by the BUCS Office as 'involuntary' (i.e. factors over which the offending institution was not perceived to have control). Matches should be cancelled by written contact with the official administrative point of contact listed in the BUCS Handbook.
- REG 12.14 Playing Under Protest**
- REG 12.14.1 If a team feels, upon arrival or during a fixture, the conditions do not adhere to those outlined in the BUCS regulations, or fixture confirmation they should complete a 'Playing Under Protest' form immediately (*forms can be downloaded from the website*)
- REG 12.14.2 If a team travels to a fixture with prior knowledge of a breach of regulations they are deemed to have accepted these conditions of play and can therefore not play under protest for that reason.
- REG 12.14.3 The grievance(s) should be clearly stated on the form and must be signed by the captain of the aggrieved team. The opposing captain must then countersign this form (he/she cannot refuse to do so), failure to do so may result in a misconduct charge. He/she then has the opportunity to state his / her opinion regarding this grievance on the Playing Under Protest form.
- REG 12.14.4 The completion of a Playing Under Protest form allows an institution the right to appeal at the conclusion of the fixture if they feel that the grievances noted **had an effect on the final result**. It does not guarantee the outcome of any subsequent appeal.

## GENERAL REGULATIONS

- REG 12.14.5 If a team fails to complete a Playing Under Protest form as above it is deemed to have accepted the conditions under which it has been played unless information comes to light after the fixture has been completed.
- REG 12.15 **Teams from The Same Institution In The Same League**
- REG 12.15.1 Where two teams from the same institution are in the same league, fixtures will not be scheduled for the last week of competition. Institutions are also forbidden to re-schedule to the last fixture date any fixtures between teams from their own institution. Should this happen the result will be void and no points will be awarded to either team.

## REG 13. KNOCKOUT ROUND MATCHES

- REG 13.1 Where entry levels permit, BUCS will offer annually in each sport, national (UK) knockout round stages as follows:
- REG 13.1.1 Championship
- REG 13.1.2 Trophy
- REG 13.1.3 Shield (Rugby League)
- And conference based knockout round competitions:
- REG 13.1.4 Conference Cup & Plate (Football Scotland)
- REG 13.2 Each Premier or Conference League will qualify all teams to a knockout round stage, with the exception of Cricket and Water Polo.
- REG 13.3 National knockout round draws shall be made based on the league finishing positions from the previous season and will run as part of an integrated league and cup programme. The exception to this will be Squash and Water Polo, which will have the national knockout competitions running following the completion of the league programme.
- REG 13.4 Conference Cup rounds will be drawn prior to the start of the season and dates will be confirmed by the BUCS office. All Rugby League knockout round matches and format will be determined by the Student Rugby League.
- REG 13.5 The Championship knockout stages shall operate from a Last 16 stage. The Trophy knockout stages shall operate from a last 32 stage.
- REG 13.6 The format of the draws will be determined by the BUCS office. The dates of the various rounds, shall be determined by the BUCS Office.
- REG 13.7 The qualification criteria to the relevant knockout competition(s) shall be stated on the top of each league on the BUCS website.
- REG 13.8 Where a different number of teams qualifies for a knockout stage from each Conference, this shall be determined based on the performance of teams in the previous season.
- REG 13.9 All BUCS knockout round matches must take place on the date set by the BUCS Office. Only in exceptional circumstances and with written permission from the BUCS Office may knockout round matches take place on an alternative date.
- REG 13.10 All BUCS Knockout round matches must be played to a conclusion. When booking your facility allow enough additional time to cater for the sports specific extra time requirements.
- REG 13.11 **Northern Ireland Universities Sports Committee**  
Teams from member institutions in Northern Ireland wishing to be considered for inclusion in a BUCS Championship knockout competition, must submit a written request via NIUSC to the BUCS Office at the time team entries are submitted for the following season.
- REG 13.12 **Championship**
- REG 13.12.1 The Championship in each sport shall consist of a maximum of 16 first teams, drawn (with the exception of Volleyball and Women's Table Tennis) from the relevant Premier Leagues and also best placed first teams of the five English, Welsh and Scottish Conference Tier One leagues, exceptions to this regulation will be noted in the caveats for each league.
- REG 13.12.2 When establishing the next best first team the following process will be used:
- Number of points won expressed as a percentage of the total number of points available for that league.
- $$\frac{\text{Number of points won}}{\text{Total number of points available}} \times 100$$
- REG 13.12.3 In Volleyball and Women's Table Tennis, qualifiers will be determined from the five Conference Tier one leagues.
- REG 13.12.4 In Golf, the Scottish Conference shall be offered four qualifying places, with qualifiers from English and Welsh Conferences subsequently reduced.

- REG 13.12.5 Teams finishing first, second, third and fourth in Premier Leagues shall be seeded.
- REG 13.12.6 All other teams will be randomly drawn.
- REG 13.12.7 The team playing at home will be randomly drawn in the first round.
- REG 13.12.8 Exceptions to the above are Squash, and Waterpolo (see sports specific regulations).
- REG 13.12.9 The venue of matches in the last 16 and Quarter Final stage shall be first named team at home (with the exception of Basketball and Volleyball which will have the final eight teams progressing to the Finals).
- REG 13.12.10 For fixtures at centrally organised neutral venues, 'neutral' does not guarantee that the venue will be equidistant between the teams involved. The BUCS Office shall be responsible for the appointment of officials and other logistics, including costs, for these matches.
- REG 13.13 **Trophy**
- REG 13.13.1 The Trophy knockout stage in each sport shall consist of a maximum of 32 teams.
- REG 13.13.2 Last 32 matches shall be regionalised where possible North and South.
- REG 13.13.3 Four teams to be seeded based on the four best performing Conference from the previous season's Trophy. One seeded team per Conference.
- REG 13.13.4 For fixtures at centrally organised neutral venues, Trophy final venues shall be at an appropriate neutral venue determined by the BUCS Office. Note that 'neutral' does not guarantee that the venue will be equidistant between the teams involved. The BUCS Office shall be responsible for the appointment of officials and other logistics, including costs, for Trophy finals.
- REG 13.14 **Conference Cup & Plate**
- REG 13.14.1 The Conference Cup knockout will be randomly drawn from all teams from Tier 2 and below.
- REG 13.14.2 The Conference Cup draws shall be made prior to the season by the BUCS office.
- REG 13.14.3 The finals of the Conference Cup shall be at the venue of the first named team unless otherwise instructed by the BUCS Office.
- REG 13.15 In the case of Conference Cup or Conference Plate matches clashing with a scheduled conference league fixture, the cup fixture must take precedence and the league fixture must be rearranged by the **Sunday 25 March 2012**.
- REG 13.16 **Ties in Knockout / Playoff Round Matches**  
If the teams are still tied at the end of a knockout / playoff round match, then extra time shall be played as per the sports specific regulations. Should further rules be required then the appropriate rules of the sports specific Governing Body shall be used.

**REG 14 PREMIER LEAGUES**

**BUCS will operate Premier Leagues in Badminton, Basketball, Cricket, Fencing, Football, Golf, Hockey, Lacrosse, Netball, Rugby Union, Rugby League, Squash, Table Tennis (men only) and Tennis.**

**REG 15 POSTPONED & ABANDONED MATCHES****REG 15.1 Definition**

Abandoned matches are matches called off, for whatever reason, by the match official(s) once play has begun. Postponed matches are matches called off up to and including the day of the match, due to bad weather, ground conditions, bad light or other extenuating circumstances (force majeure). It is intended that postponed matches will always be replayed.

**REG 15.2 Postponed Matches**

- REG 15.2.1 Should a league match have to be postponed, this match shall be replayed at the venue of the home team no later than the relevant date stated in REG 12.9.1, but preferably within two weeks of the date of the original match.
- REG 15.2.2 A knockout round match (except conference cup) postponed due to inclement weather must be replayed within five days. The home team is required to give reasonable notice to the visiting team if there is any likelihood of the playing area being pronounced unfit for play.

**REG 15.3 Late Postponed Matches**

Where the away team has commenced their journey only for the fixture to be postponed by either the match official(s) or groundsmen, the fixture shall be replayed at the venue of the AWAY team. In cases of 'late postponed matches' REG 15.5.2 and REG 15.5.5 below applies. If there are concerns that a match may be postponed, please inform opposition of

## GENERAL REGULATIONS

your proposed departure time and ask that a decision is made about whether the match will take place before this proposed departure time.

### REG 15.4 **Abandoned Matches**

When a match has been abandoned, the fixture shall be replayed at the venue of the AWAY team unless covered under REG 8.10.

### REG 15.5 **Postponed & Abandoned Matches – Re-Arrangements League Matches**

REG 15.5.1 When re-arranging a postponed, late postponed or abandoned league match, the host institution must offer at least two dates in writing for the match to take place by the relevant dates stated in REG 12.9.1. One of these dates must be a weekend date and one a weekday. Where an offer is made for a weekday other than a Wednesday, then an evening start is preferable. Where the host institution has failed to adhere to this regulation, they will be deemed to have conceded the match and the away team will be awarded a walkover.

REG 15.5.2 It is the responsibility of the home team to make an offer of replay dates no later than 24 hours (allowing for weekends and Bank Holidays) after the postponement. Where the host institution has failed to adhere to this regulation, they will be deemed to have conceded the match and the away team will be awarded a walkover. Institutions must have agreed a replay date in writing no later than one week after the date of the original fixture and the original home team must enter the new date into the BUCS website.

REG 15.5.3 If the away team cannot fulfil either of the dates offered by the host institution as stated in REG 15.5.1, they can offer two alternative dates (one weekday and one weekend) to the host institution. If the host institution cannot fulfil either of these offered dates and the away team do not agree to play on either of the original dates offered by the home institution, the away team will be deemed to have conceded the match and the home institution will be awarded a walkover.

### **Championship, Trophy and Conference Cup/Plate Knockouts**

REG 15.5.4 When re-arranging a postponed, late postponed or abandoned knockout round match, the host institution must offer at least two dates for the match to take place by no later than the Monday before the next round date. One of these dates must be a weekend date and one a weekday – the latter should have an evening start time unless otherwise agreed by the two teams. Where the host institution has failed to adhere to this regulation, they will be deemed to have conceded the match and the away team will be awarded a walkover.

REG 15.5.5 It is the responsibility of the home team to make an offer of replay dates in writing no later than 12 noon on the day after the original scheduled fixture. Where the host institution has failed to adhere to this regulation, they will have deemed to have conceded the match and the away team will be awarded a walkover. Institutions must have agreed a replay date in writing no later than 5pm on the day after the original scheduled fixture.

REG 15.5.6 If the away team cannot fulfil either of the dates offered by the host institution as stated in REG 15.5.4, they must offer two alternative dates (one weekday and one weekend) to the host institution. If the host institution cannot fulfil either of these offered dates, and the away team do not agree to play on either of the original offered dates by the home institution, the away team they will be deemed to have conceded the match and the home institutions will be awarded a walkover.

REG 15.5.7 There will be three guiding principles for the re-scheduling of postponed Championship and Trophy knockout round fixtures:

REG 15.5.7.1 All knockout final dates will be sacrosanct

REG 15.5.7.2 Semi-final at neutral venues dates will remain sacrosanct

REG 15.5.7.3 In the event of no fixture being played on the Monday prior to the Wednesday the BUCS office will toss of a coin at 5pm, to decide a fixture

REG 15.5.8 In exceptional circumstances the BUCS Office will instruct teams of the replay date and venue.

- REG 15.6 **Semi-Final and Final Rounds**  
Should a match not be played or postponed because of inclement weather or 'force majeure' it shall be replayed on a date and at a venue organised by the BUCS Office.
- REG 15.7 These matches shall take precedence over any other matches previously arranged by the competing Universities.

**REG 16. DISPUTES**

[Any fines imposed within this process are payable within 30 days of dispatch of invoice]

**COMPETITION BASED DISPUTES**

- REG 16.1 **UNIVERSITY CLUB AND ATHLETIC UNION OFFICIALS ARE REMINDED THAT ONLY WHERE A REGULATION HAS BEEN BREACHED SHOULD AN APPEAL BE MADE.**
- REG 16.2 **Playing Under Protest**  
Institutions are reminded that they have the right to play matches under protest as detailed in REG 12.14
- REG 16.3 **Should a Dispute Occur, the Following Procedure will Operate : INITIAL APPEAL PROCESS**  
The reason for the dispute shall be forwarded via the recognised Athletic Union / Sports Office representative. This representative shall be personally responsible for checking the validity of the claim. If satisfied that there are reasonable grounds to believe a rule infringement has taken place he / she shall make an Initial Appeal on the Initial Appeal Proforma, attaching all relevant evidence, to the BUCS Office, by 2pm on the next working day after the disputed match took place. **This appeal MUST be sent to [appeals@bucs.org.uk](mailto:appeals@bucs.org.uk).**
- REG 16.4 The proforma and any further evidence will then be forwarded to the opposition's Athletic Union / Sports Office representative by the BUCS Office, who will have 24 hours to reply to the allegations. This reply should be emailed to the BUCS Office. Failure to reply in writing on the Initial Appeal Response Proforma in the time specified will lead to a decision being reached based on the facts presented. Should a reply not be received in the time specified the institution concerned may not subsequently appeal the decision reached.
- REG 16.5 A decision based on the two statements, information from any other relevant bodies and on previous case law shall be made and notified in writing to both institutions. In the event an outcome of an appeal would affect a fixture in the near future, BUCS will rule on the appeal and inform both parties no later than 1600hrs on Friday.
- REG 16.6 Should either side wish to appeal the decision of the BUCS Office they are required to move this matter forward to a **Full Appeal REG 16.7**, a meeting of the Disciplinary Committee. To do this they are required to supply written notice (including a Full Appeal Proforma) within 24 hours of receiving the initial appeal decision and £50 lodging fee (cheque payable to BUCS) must immediately be sent to the BUCS Office.
- REG 16.7 **FULL APPEAL PROCESS:**
- REG 16.7.1 The Full Appeals process will be overseen by the BUCS Disciplinary Manager and the Disciplinary Panel shall be comprised of:  
– Chair(s) of Disciplinary Panel  
– 2 Student Members (SDP), subject to them not being from the same playing conference as either team involved in the dispute.  
– BUCS Disciplinary Manager
- REG 16.7.2 The Disciplinary Panel will convene in a timeframe appropriate to the dispute, with regard to impact on future fixtures and the ability of parties to provide written evidence or representation at the hearing.
- REG 16.7.3 Institutions must submit a written response, providing as much evidence as possible or (preferably) attend the hearing in person. Where circumstances dictate conference calls may be utilised.
- REG 16.7.4 Institutions who do not adhere to REG 16.7.3 will automatically have the Full Appeal decision ruled against them, forfeit any fees and lose the right to a Final Appeal.

## GENERAL REGULATIONS

- REG 16.7.5 Where the details of a dispute are lodged with the BUCS Office, the institution appealing must provide the deposit of £50 before the hearing. Failure to pay the deposit may cause the decision to be awarded to the other club. The deposit shall in all instances be returned to the non-offending club and it may also be returned to the offending club if the Committee deems the offence to have been committed in circumstances which appeared to hold some validity.
- REG 16.8 Decisions reached by the Disciplinary Committee shall be communicated in person immediately to each Athletic Union / Sports Office concerned and are binding. Only the decisions of the Committee shall be minuted and not any discussion.
- REG 16.9 The Disciplinary Committee will have the discretion of awarding costs against the appealing institution and may levy a fine should the full appeal be found not to have grounds.
- REG 16.10 **FINAL APPEAL: Appeals Against a Decision Reached by the BUCS Disciplinary Committee**  
Institutions who wish to appeal against decisions made by the Disciplinary Committee concerning matters of finance or breach of BUCS regulations may enter a Final Appeal which will be heard by a panel and will be subject to the following process:
- REG 16.10.1 A Final Appeal Proforma, (found on the BUCS website) setting out on what grounds the institution wish to appeal must be completed and emailed to [appeals@bucs.org.uk](mailto:appeals@bucs.org.uk) within 24 hours of the Full Appeal decision being received.
- REG 16.10.1.1 Institutions not submitting a Final Appeal Proforma within the stated timeframe lose the right to a Final Appeal.
- REG 16.10.2 A £200 lodging fee (cheque payable to BUCS) must be received by the BUCS office prior to the panel convening. The fee will only be returned if the panel uphold the Final Appeal by the institution.
- REG 16.10.3 The Final Appeal Panel shall be comprised of:
- Chair of BUCS (His/her nominated alternative – CEO, BUCS Board Member or elected representative)
  - 2 Student Members (SDP) who must differ from those from the Full Appeal Disciplinary Panel and not be from the same playing conference as the institutions involved.
  - BUCS Disciplinary Manager
- REG 16.10.3.1 The Chair of the Full Appeal Disciplinary Panel will either attend in person or submit a written explanation of any rulings from the Full Appeal.
- REG 16.10.4 Following fulfilment of REG 16.10.1 & REG 16.10.2, the panel will convene in a timeframe appropriate to the dispute, with regard to impact on future fixtures and the ability of parties to provide written evidence or representation at the hearing, but not later than a date which will impair the institution or its members ability to participate in the appropriate BUCS activity.
- REG 16.10.5 At the hearing witnesses will be called as required and in the case of appeals against verdict, fresh evidence may be presented BUT ONLY if it can be shown that this evidence has come to light following an initial hearing and that it would have materially affected the outcome of the initial hearing in question.
- REG 16.10.6 The Final Appeal Panel, should it see fit, can increase the punishment awarded by the Full Appeal Disciplinary Panel.
- REG 16.10.7 The Final Appeal Panel will have the discretion of awarding costs against the appealing institution.
- REG 16.10.8 **Arbitration**  
Should the institution reject the decision reached by the Final Appeal Panel then they will have recourse to take their case to the independent Sports Disputes Resolution Panel.

**DISCLOSURE:** To aide transparency, upon the conclusion of Full and Final Appeal hearings, BUCS will publish the findings and penalties imposed on its website. The report will not carry any institutional name.

- REG 16.11 Intentional Breach of Eligibility**  
Where an institution has intentionally contravened eligibility regulations (as determined by the Disciplinary Committee) the relevant team(s) shall be removed from the competition and subject to further disciplinary action as the Committee determines. An “unintentional” breach of these regulations (as determined by the Disciplinary Committee) will result in the team(s) being deducted three points and three points being awarded to the opposition (for each match in violation of regulations).
- REG 16.12 Breach of Rules Brought by the BUCS Office Against an Institution**  
A charge should normally be brought against the infringing institution within five working days of receiving the necessary information relating to the breaking of a rule. The Appeals Process detailed above shall apply.
- REG 16.13 Disciplinary Procedures for Individual and Tournament Based Events**  
Should a dispute or disciplinary matter occur at a BUCS tournament/event/championship the following shall occur:
- REG 16.13.1** The reason for the dispute / disciplinary matter shall be brought to the attention of the Tournament Director or BUCS representative within 30 minutes of the incident.
- REG 16.13.2** A neutral technical committee of three shall be convened, comprising of a Chairman, two other members selected from the BUCS SAG / NGB / BUCS representatives.
- REG 16.13.3** This committee shall have the authority to rule on matters relating specifically to the event in question and also to forward any recommendations to BUCS Disciplinary Committee for further consideration if necessary.
- REG 16.13.4** Should the Technical Committee refer a matter to the Disciplinary Committee the Full Appeals Process REG 16.7 shall be followed.
- REG 16.13.5** Should the appellant wish to dispute the outcome of the Disciplinary hearing then they can refer the matter to the Disciplinary Committee following REG 16.7

## **REG 17 MISCONDUCT/BRINGING BUCS INTO DISREPUTE**

- REG 17.1** Every member institution and its clubs shall be responsible for ensuring that its players, officials and all persons purporting to be its supporters or followers conduct themselves in an orderly fashion whilst attending or taking part in by the above shall render the institution and its clubs liable to a charge of misconduct for failing to discharge its said responsibility. Failure to adhere to this regulation may render the institution and its clubs liable to a charge of misconduct for failing to fulfil its said responsibilities and/or additional charge/s of bringing BUCS into disrepute. Examples of behaviour the company would deem an institution and its clubs liable to a charge of misconduct and/or disrepute are:
- Violent, threatening, abusive, obscene or provocative behaviour, conduct or language;
  - Encroachment on the playing area by spectators or unauthorized persons, save for reasons of safety;
  - Throwing missiles, bottles or other potentially harmful or dangerous objects at, onto or adjacent to the playing area.
  - Every member institution and its clubs shall be responsible for ensuring that its players, officials and all persons purporting to be its representatives do not conduct themselves or print / have published any material which will bring the company into disrepute.
- REG 17.2** Charges under REG 17 will be subject to the following process :
- REG 17.2.1** In the case of a member institution wishing to lodge a complaint against another; a written complaint (email or letter) must be sent to the BUCS office. Complaints of such a nature shall be regarded as FORMAL and must therefore be treated by all parties with the appropriate regard.
- REG 17.2.2** There shall be no timeframe for BUCS receiving a complaint of this nature.
- REG 17.2.3** BUCS will acknowledge receipt of said complaint in writing and may seek clarification of details/collection of evidence.
- REG 17.2.4** BUCS will complete a standardised form summarising the accusation which will be forwarded to the accused institution.
- REG 17.2.5** The accused institution shall have 7 days from receipt of the complaint to respond to the allegation.
- REG 17.2.6** If an offending institution fails to respond within the stated timeframe (REG 17.2.5) they shall lose the right to any further appeal.

## GENERAL REGULATIONS

- REG 17.2.7 **Disciplinary Hearing:** A Disciplinary Panel will then convene in a timeframe appropriate to the allegations, with regard to impact on future fixtures and the ability of parties to provide written evidence or representation at the hearing. The panel shall be comprised of:
- Chair(s) of Disciplinary Panel
  - 2 Student Members (SDP)
  - BUCS Disciplinary Manager
- REG 17.2.8 Decisions reached by the Disciplinary Panel shall be communicated in person, immediately following the conclusion of the hearing. Only the decisions of the Committee shall be minuted and not any discussion.
- REG 17.2.9 The respondent can request a **Final Appeal** in order to appeal against one or more of the following :
- The verdict
  - The penalty
  - The process
- REG 17.2.10 Institutions wishing to lodge a Final Appeal would then enter the process as stipulated in REG 16.10

### REG 18 TEAM AND INDIVIDUAL CHAMPIONSHIP ORGANISATION

These Regulations are intended to cover the organisation of the Team and Individual Championships.

- REG 18.1 The Company reserves the right to administer its Championships in the manner considered by the CEO to be most expedient.
- REG 18.2 Where appropriate a local sub-committee shall be set up to conduct the preparations for the staging of a BUCS Championship event or final.
- REG 18.3 Where a University agrees to undertake the organisation of a BUCS Championship event or final, it shall be required to submit a detailed scheme of the proposed arrangements to the BUCS office.
- REG 18.4 48 hours notice of cancellation of a BUCS event should be given to participating Universities, to officials, and to the BUCS Office by the host University.
- REG 18.5 Whenever possible, in case of inclement weather, e.g. ground conditions, 24 hours notice of cancellation should be given to participating Universities, to officials and to the BUCS Office by the host University
- REG 18.6 BUCS shall be represented on all Championship Sub-Committees by one of its Officers or by an appointed representative.
- REG 18.7 Representatives of local Governing Bodies or technical experts shall be co-opted to local sub-committees with the consent of the BUCS CEO.
- REG 18.8 On the days when competition is in progress all members of the sub-committee who are actively participating shall be relieved of organising responsibility. When it is necessary for a draw to be made for play-offs, byes, heats or lanes, this shall be done by a BUCS Official in conjunction with the local county or area association of the Governing Body of the sport concerned.
- REG 18.9 **Finance**
- REG 18.9.1 The financial arrangements for each Championship shall be made by the BUCS Office in consultation with the representatives of the organising University.
- REG 18.9.2 The organising sub-committee shall furnish a complete account of the income and expenditure for the Championship, within 28 days of the event.
- REG 18.9.3 Whenever conditions permit, a 'gate' shall be taken at all Championships, the proceeds of which shall be entered into the relevant BUCS sports account.
- REG 18.9.4 BUCS will not be responsible for reimbursing any expenses incurred by a University or by a University (Athletic) Union, or any one of its constituent clubs in the cancellation of any BUCS event.
- REG 18.10 **Officials**
- REG 18.10.1 The chief officials for all Championships shall be officials qualified according to the rules of the Governing Body of the sport concerned.
- REG 18.10.2 Other competent officials may be appointed by BUCS or its representatives.

REG 18.10.3 BUCS reserves the right to appoint a Tournament Director for all Championships. The duties of this official shall include liaison duty between the Championship officials and the organisers, interpretation of BUCS Championship Regulations and sole arbitration in the event of disputes or appeals relevant to the conduct of the BUCS Championship which is being contested.

#### REG 19. GENERAL

- REG 19.1 Any point an issue not covered by these regulations shall be referred to the Board for a decision, depending on the nature of the query.
- REG 19.2 A breach of any of these regulations shall render the defaulting University liable to forfeit its place in the Championship in question.
- REG 19.3 All BUCS regulations are determined by the CEO and subsequently endorsed by the Board.

#### REG 20. REPRESENTATIVE SPORT

##### REG 20.1 **Definition**

BUCS's sporting programme includes both UK and international representative sport. UK representative sport includes trials, selection events, preparation events for British, English (or one of its regions), Welsh, Scottish or Northern Ireland Universities teams competing in the UK. International representative sport includes trials, selection & preparation events and competition for Great Britain at FISU (Federation Internationale du Sport Universitaire) events or other tournaments as sanctioned by BUCS's International Sport Committee.

##### REG 20.2 **Eligibility – UK Representative Sport**

Any student complying with BUCS's general eligibility regulations is entitled to submit a nomination and be selected for any aspect of BUCS's UK Representative programme. Institutions are required to sign nomination forms confirming an athlete's compliance with BUCS Eligibility Regulations. In the same way that they may compete in any BUCS Championship, an athlete may compete for British, English, Welsh, Scottish or Northern Ireland Universities regardless of their nationality. In Home Nation sports, athletes must compete for the country in which their institution resides; e.g. a Scottish or Greek student at Cardiff University may represent Welsh and/or British Universities as appropriate.

##### REG 20.3 **Eligibility – International Representative Sport**

UK citizens, as defined by the holding of a UK passport, are entitled to represent Great Britain in FISU events regardless of whether they are studying at a BUCS member institution, provided they meet FISU eligibility regulations. BUCS may wish to restrict membership of teams competing internationally in non-FISU events to athletes from BUCS member institutions.

REG 20.4 Nomination forms for BUCS representative sport (including British, English, Scottish, Welsh and Northern Ireland Universities) will be accepted only if signed by an official representative of the Athletic Union (or equivalent). Two signatures will be required: a) the first will confirm the eligibility of that student to compete in BUCS UK representative matches (REG 7 – Eligibility); b) the second will confirm the acceptance by that institution of liability for the costs incurred by that player / competitor during the course of that season's representative programme.

REG 20.5 Institutions are entitled to sign part a) of the nomination form (confirming the eligibility of the student to compete in representative matches) while declining to accept responsibility for costs incurred (i.e. not signing for a second time).

REG 20.6 Students for whom their institution will not confirm their eligibility for representative selection will have the right to appeal to BUCS's Disciplinary Committee who shall consider the dispute in an appropriate timescale.

REG 20.7 When issuing nomination forms, the BUCS Office will endeavour to provide an accurate assessment of possible costs that could be incurred.

REG 20.8 The rules of the relevant NGB in respect of match precedents vis-a-vis national representative teams shall apply for each sport unless specified otherwise in the sports specific regulations. These will normally only apply for senior international representation and shall apply for competitive matches and not training / practice / selection events.